



Visiting Professor of Australian Studies 2014-15 AND/OR 2015-16

Centre for Pacific and American Studies

Graduate School of Arts and Sciences, University of Tokyo

Position: Visiting Professor

Open to: Australian citizens and permanent residents

Location: Centre for Pacific and American Studies, University of Tokyo, Komaba Campus

Salary: Starting Salary ¥600,000 per month (before tax). See also section 5.

Duration: 10 months

Commencement of position: 1 October 2014 or 1 October 2015. Applicants may apply for *either* term or *both* terms. This must be indicated clearly on your application.

Closing date for applications: 5:00 pm, Friday 20 September 2013

Applications: Email applications to: k.darian-smith@unimelb.edu.au with the words "Confidential Visiting Professor Tokyo" in the subject line.

Or post to:

Professor Kate Darian-Smith
School of Historical and Philosophical Studies
Room 219, Arts West
University of Melbourne
VICTORIA 3010, AUSTRALIA

Applicants must address the selection criteria and provide a detailed curriculum vitae by the closing date. Please include the names, phone, and email addresses of three referees in your application (see also Section 9 below).

Further Information: Professor Kate Darian-Smith
Tel: +61 3 8344 7232

Email: k.darian-smith@unimelb.edu.au



1. ABOUT THE UNIVERSITY OF TOKYO AND CPAS

The University of Tokyo, one of the most prestigious tertiary institutions in Japan, has a long-standing commitment to the study of Australia and has for many years hosted Australian academics. The University created the Annual Visiting Professorship in Australian Studies in 1999 with support from the Australia-Japan Foundation (AJF) and offers this Visiting Professorship to one Australian scholar each year.

The Centre for Pacific and American Studies (CPAS) is highly regarded for its academic research as well as high profile seminars. These were originally focused on the US and Japan/US relations; however, with the expansion of the Centre's geographical scope in 2000, there is an increasing focus on Pacific countries including Australia. Further information about the Centre can be found at: <http://www.cpas.c.u-tokyo.ac.jp/indexe.html>.

2. AUSTRALIAN STUDIES

Australian Studies can be approached from an area-studies perspective or from a comparative Australia-Japan perspective. Whilst Australia should remain the main focus, we also welcome scholars whose field of study covers the broader Pacific regions including Oceania, Polynesia, Micronesia and North America, with an emphasis on issues that are of particular relevance to the changing dynamics in the political economy and cross-cultural interchange in the area.

Areas of interest include but may not be restricted to:

- Australian cultural studies and/or Australian cultural history
- Immigration policy and Australia's migrant experience
- Australian literature
- Multiculturalism in Australia including related policies
- Indigenous issues
- Australian politics
- Japan-Australia relations and trends
- Australia and its role in the Asia-Pacific region
- Foreign policy and international relations

Candidates may also wish to connect with academics from disciplines that complement their own areas of expertise in addition to conducting CPAS activities. There is scope for academics to conduct presentations, collaborative research or other activities with other faculties at the University of Tokyo.

In contrast to most positions held by foreigners at Japanese universities, there is no English language teaching requirement within this position.

3. POSITION SUMMARY

Visiting Professorship in Australian Studies 2014-15 OR 2015-16
Centre for Pacific and American Studies, Institute of Advanced Global Studies,
Graduate School of Arts and Sciences, University of Tokyo

This senior position will be based in the Centre for Pacific and American Studies (CPAS), part of the Institute of Advanced Global Studies within the Graduate School of Arts and Sciences of the University of Tokyo, and located at the Komaba Campus in inner Tokyo.

Teaching

CPAS requires the Visiting Professor to teach three subjects each semester: one subject for first and second year students, one subject for third and fourth year students, and one subject for postgraduate students. Overall, the Visiting Professor will teach six different subjects during their time at the University of Tokyo, divided into three subjects per semester.

Please note that:

- Each class runs for 90 minutes per week.
- The total contact teaching time per week during semester is 4.5 hours.
- Class sizes can vary considerably, and are generally much smaller than at Australian universities.
- The teaching load and assessment is generally much less than standard loads in Australian universities. Japanese students take many subjects each semester, not the 3 or 4 subjects that are standard at Australian universities, and subjects therefore require a shorter time commitment and scope.
- The administrative demands associated with the subjects are not onerous.

The Visiting Professor is also expected to provide guidance and assistance to undergraduate and postgraduate students upon request.

Research

The Visiting Professor is expected to conduct research during their time in Tokyo. In particular, the Visiting Professor is required to present a lecture for CPAS and to publish in the CPAS journal during the course of their stay.

There is also the potential for the Visiting Professor to organise a symposium on an issue of relevance to Australian scholarship at CPAS. An agreement is now in place for the Visiting Professor to submit an article for publication to the *Journal of Australian Studies* on an aspect of their research at the conclusion of their term at CPAS (see <http://www.tandfonline.com/loi/rjau20>).

Promotion of Australian Studies in Japan

The Visiting Professor will be expected to develop and expand academic networks across Japan, working with the Australia-Japan Foundation (AJF) and the Australian Studies Association of Japan (ASAJ). This will include promoting the development of institutional links between Japanese institutions (especially in the Tokyo region) as well as institutional and academic relationships between Japan and Australia.

The AJF actively supports the study of Australia in Japan and has for many years provided financial, administrative and other support to the Australian Studies Association of Japan.

The ASAJ is a network for teachers of Australian studies in Japan with over 200 members throughout the country covering a broad range of fields of study. The ASAJ provides a solid basis for understanding Japanese approaches to teaching about Australia.

In conjunction with both the AJF and ASAJ the Visiting Professor is expected to develop a program of Australian Studies activities, which may include a symposium, workshops, seminars, and some possible contributions to Japanese academic journal(s).

4. DURATION

Applications are sought for two terms: 2014-15 and 2015-16. Applicants may apply for *either* term or *both* terms. The term/s for which you are applying *must be indicated clearly* on the application.

The appointment is for a ten month period. The Visiting Professor is expected to spend most of his/her time in Tokyo engaged in research and teaching in Tokyo. The period of appointment commences from 1 October 2014 or 1 October 2015 and the appointee must arrive in Tokyo in advance of this date. The starting date is not negotiable as it coincides with the commencement of the academic semester.

The candidate must also be in Tokyo and available to students immediately before and after the teaching periods.

The teaching periods are as follows:

First Semester: First week of October to the end of January

Second Semester: First week of April to the fourth week of July

5. SALARY AND OTHER REMUNERATION

Remuneration is set to a sliding scale commensurate with the candidate's academic qualifications and teaching/ work experience, and is set under the payment levels for Visiting Professors at the University of Tokyo. The salary range starts at approximately ¥600,000 per month (before tax).

It should be noted that all other candidate expenses relating to spouses and/or other family members are the responsibility of the candidate. The University of Tokyo and the AJF are not responsible for any other costs (eg family-related costs, including removals expenses, insurances and school tuitions for children, etc).

Academics at Japanese national universities such as the University of Tokyo also receive a research allowance (for books, stationery and domestic travel).

Accommodation will normally be made available for the Visiting Professor at the University Lodge for visiting academics, Shirokanedai Lodge. A two-bedroom apartment has been renovated specifically for the Visiting Professor in Australian Studies to a high standard. The monthly fee for lodge accommodation is ¥117,500 (including room rent, utilities and a common service fee). A one-off cleaning fee of ¥29,400 will be charged for the first month. Further information about Shirokanedai Lodge accommodation is available upon request.

A return economy class airfare to/from Australia is also provided by the University of Tokyo to the successful applicant. A settling-in allowance may also be available to assist with living costs.

Applicants should also note that there is a deduction of approx. 3-5% of the monthly salary for health insurance. This is a mandatory deduction.

6. ELIGIBILITY

Please note the following eligibility requirements:

- Applicants must be Australian citizens or permanent residents.
- Due to University of Tokyo and Japanese government regulations, candidates must be aged under 65 years for the duration of their time as Visiting Professor.

7. SELECTION CRITERIA

Essential Criteria

- PhD degree or significant achievement at senior level in Government or community in the broad field of Australian Studies
- An outstanding record of tertiary teaching, as demonstrated by 1) course and subject development and 2) a willingness to encourage and mentor students.

- Demonstrated potential to contribute to the broad intellectual aims of the Centre for Pacific and American Studies
- Demonstrated potential to play a role in increasing the awareness of and understanding in Japan of Japan's shared interests with Australia.
- Demonstrated commitment to research activity and research collaboration.
- Outstanding inter-personal skills and a demonstrated capacity to communicate Australian studies in a cross-cultural environment.

Desirable

- Demonstrated excellence in research publications (a full publication record must be submitted with the application) as appropriate to a senior academic position.
- Demonstrated excellence in research achievement both nationally and internationally.

8. KEY RESPONSIBILITIES

Sufficient time is available for the candidate to meet the following responsibilities:

1. Teach three subjects each semester: one subject for first and second year students, one subject for third and fourth year students, and one subject for postgraduate students. Overall, the Visiting Professor will teach six different subjects during their time at the University of Tokyo.
2. Provide guidance and assistance to undergraduate and postgraduate students as requested.
3. Present a lecture for CPAS, publish in the CPAS journal during the course of the stay and contribute to academic activities at CPAS as requested.
4. Conduct a research program of outstanding achievement, both nationally and internationally, whilst at CPAS.
5. Development of professional, industry and academic links between Australia and Japan, including the development of links between Australian researchers and members of the Japanese Australian Studies Association.
6. Submission of a short report to the AJF outlining the activities undertaken during the term of the appointment within two months of completion of the program.
7. Provision of other promotional and reporting information as requested by CPAS, the AJF and InASA.
8. Provide, if appropriate, an academic article arising from research undertaken in Japan to the *Journal of Australian Studies*.

9. APPLICATIONS

1. Application Text (must include the following)

- Covering letter, which indicates whether applicant is applying for one or both terms of the appointment. If applicant is applying for one term only, they must indicate clearly which term.
- Selection Criteria: the essential criteria as outlined above must be addressed (maximum five pages).
- Research Interests: noting in particular how these were relevant to and/or would influence Australia-Japan relations.
- For those who have moved to academia more recently, a record of achievement at the most senior levels of government and community.
- Proposed Research Program and other activities while in Japan.
- Australian Studies teaching proposal while at the University of Tokyo. This should include brief outlines of the subject content and indicate the main themes of your approach to the teaching duties.

2. Detailed Curriculum Vitae (must include the following)

- Biographical Details

- Full Name (including former names)
 - Contact Details (work and home)
 - Academic Qualifications (date awarded)
 - Citizenship Status
 - Date of Birth (required by the University of Tokyo).
- Employment History (please list all relevant positions held at Australian institutions and other non-academic employment as appropriate).
 - Cultural Experience. Please provide a short statement outlining your experience with cross-cultural interaction, whether in research, teaching or non-academic contexts.
 - Publications. These are to be listed as per books; articles in refereed journals; refereed conference papers; unrefereed publications; other publications. If publications are jointly authored, please indicate the percentage (%) of your contribution.
 - Conference papers and public presentations.
 - Grants held or in process.
 - Teaching Record
 - Supervision of research higher degree students.
 - Administrative experience.

Intended family composition during the period of stay in Japan (e.g. 1 adult and 2 children). This information will have no bearing on the selection process. It is required only to assist the University to find appropriate accommodation in advance and will not be released to any other agency.

3. List of three (3) academic referees

- The names, phone, and facsimile numbers and email addresses of three academic referees must be included.

How applicants became aware of the position to assist with future promotional activities.

10. LIVING AND WORKING IN TOKYO

Tokyo is a modern, cosmopolitan city with a very high standard of living. Although some Japanese language is useful, many Japanese speak English, particularly in and around the University. The city is well served by transport and a car is not essential. Foreign residents are catered for by a wealth of amenities, including international schools, supermarkets, libraries, societies and clubs. Most local ward offices provide services specifically designed for foreign residents. Although the cost of living is slightly higher than that in Australia, the salary should more than cover standard costs of living in Tokyo.

For further information about Japan, we suggest you refer to the online travel advisory about Japan prepared by the Department of Foreign Affairs and Trade at: <http://www.smartraveller.gov.au/zw-cgi/view/Advice/Japan>

11. SUBMISSION DEADLINE

Applications should be received by 5pm on Friday 20 September 2013.

Email applications to: k.darian-smith@unimelb.edu.au with the words "Confidential Visiting Professor Tokyo" in the subject line.

Or post to:

Professor Kate Darian-Smith
 School of Historical and Philosophical Studies
 Room 219, Arts West
 University of Melbourne
 VICTORIA 3010, AUSTRALIA

All applications will be acknowledged within 14 working days of the closing date.

12. SELECTION PROCESS

The Australian sector of the selection process will be managed by Professor Kate Darian-Smith, University of Melbourne, in association with the International Australian Studies Association (InASA).

Candidates may be required to participate in an interview in Australia with a selection panel, which may include a representative from CPAS. The selection panel will provide a shortlist to the University of Tokyo and the University of Tokyo will select the successful candidate. The decision of the University of Tokyo is final.

Any enquiries regarding the selection process should be directed to Professor Kate Darian-Smith.